

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Tuesday 14 May 2019 at 7.00pm at the Village Hall, Stalmine

Present: Cllr T Williams (Chairman), A Haydock, D Booth, F Cardwell, J Wilson

In attendance: Alison May, Clerk to the council, and one member of the public.

1(1) Election of chairman for the 2019/20 civic year

Cllr Haydock proposed, Cllr Cardwell seconded and councillors **resolved** that Cllr Williams be elected as Chairman for the 2019/20 civic year and Cllr Williams signed the Declaration of Acceptance of Office.

02(2) Apologies for absence

Cllr Pelham.

As Cllr Pelham was not available to sign the declaration of acceptance of office the chairman asked councillors if they would be prepared to provide her with an extension to sign the paperwork.

Resolved: that Cllr Pelham be given until the next meeting on 11 June to sign the declaration of acceptance of office.

03(3) Declaration of interests and dispensations

None.

04(4) Election of Vice-Chairman for the 2019/20 civic year

Cllr Booth proposed, Cllr Cardwell seconded and councillors **resolved** that Cllr Haydock be elected as Vice-Chairman for the 2019/20 civic year.

05(5) Minutes of the last meeting

Resolved: that the minutes of the meeting held on 9 April 2019 be agreed as a true record.

06(6) Public participation (including police report)

Councillors **resolved** to adjourn the meeting at 7.08pm to allow members of the public to speak.

- No queries were raised

Councillors **resolved** to reopen the meeting at 7.08pm.

07(7) Calendar of Parish Council meetings for the 2019/20 civic year

Councillors were asked to approve the dates of the meetings for the 2019/20 civic year and **resolved** to accept the following dates:

11 June 2019
9 July 2019
13 August 2019
10 September 2019
8 October 2019
12 November 2019
10 December 2019
14 January 2020
11 February 2020
10 March 2020
14 April 2020
12 May 2020

8(8) Appointments to outside bodies

Councillors were asked to make nominations to serve on the following outside bodies and **resolved** to make the following appointments:

LALC Wyre Area Committee (2) – Cllr Booth and Cllr Pelham
Wyre Flood Forum (2) – Cllr Booth and Cllr Wilson
Planning Ambassador (1) – Cllr Haydock
SwSRA (1) – Cllr Haydock

9(9) The General Power of Competence

Resolved: that as the council satisfied the criteria – two thirds of councillors elected at the last ordinary election and the clerk is CILCA qualified – it would adopt the General Power of Competence until the next qualifying meeting in 2023.

10(10) Planning Applications

Application Number: 19/00336/FUL

Proposal: Extension to front elevation to replace existing porch.

Location: Parkside Cottage, Hall Gate Lane, Stalmine, Poulton-Le-Fylde, Lancashire.

Resolved: that the council has no objections to the proposal.

Application Number: 19/00362/FUL

Proposal: Construction of six detached dwellings with access road (resubmission of planning application 18/01218/FUL)

Location: Land adjacent to Ash Lea Farm, Carr End Lane, Stalmine With Staynall Poulton-le-Fylde FY6 0LQ.

Resolved: that the council objects to the proposals on the grounds of increased risk of flooding and unsuitability of the drainage system. It was also suggested that modelling of what happens to the water be requested.

Application Number: 19/00400/FUL

Proposal: Proposed second storey extension to front of property and pitched roof to joining garage

Location: Stalmine Moss Lodge Moss Side Lane Stalmine-With-Staynall Poulton-Le-Fylde Lancashire.

Resolved: that the council has no objections to the proposal.

11(11) 2018/19 Annual Return

The clerk reported that the Internal Audit work had been completed on 26/27 April and that a response to the comments of the Internal auditor would be presented to the June meeting of the council. Councillors considered Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements) of the Annual Return for the year ended 31 March 2019.

Resolved: that the Annual Governance Statement and the Accounting Statements be approved.

12(12) Insurance 2019/20

Resolved: that the council would renew the insurance as presented, including policy changes for 2019/20 at a cost of £677.75.

13(13) Gatepost at entrance to playing field

Councillors noted the request by the clerk to spend up to (£200) for the emergency repair of the gate at the bowling green car park and the approval given by the chairman.

Resolved: for the plantsman to be paid for the four additional hours undertaken outside his job description and for the labourer to also be paid for four hours work – a total of eight hours, and for invoices for the materials used to be presented to the June meeting.

14(14) Finance

Councillors **resolved:**

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| a) To note the following receipts: | |
| Current account | 500.00 |
| Business reserve account | 28634.32 |
| General reserve account | 0.60 |

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| b) To approve the following payments: | Cheque | |
| Payroll | 1568,1570,1572,1574 | 1093.65 |
| Clerk's expenses (on behalf of council) | 1569 | 42.60 |
| Lengthsman's expenses (SLN on behalf of council) | 1571 | 25.01 |
| Plantsman's expenses (AT on behalf of council) | 1573 | 6.75 |
| NWAA donation (resolution 192(11)) | 1575 | 100.00 |
| Towers and Gornall (inv. 2250) | 1576 | 216.00 |
| Came & Company (inv. RGBDX6962034) | 1577 | 677.75 |
| Wyre Building Supplies (inv.0201189 £28.50; inv.0203004 £8.00) | 1578 | 36.50 |
| Mr I Tennant (Inv 30) | 1579 | £38.32 |

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| c) To note the following payments by direct debit: | |
| Easy Websites (monthly hosting fee) | 39.60 |
| ICO Data Protection fee (annual) | 35.00 |

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| e) To note the statement of accounts for month ending 30 April 2019 in the payments file. Current account £3,425.73 Reserve account £35,695.28 General reserve account £3413.59 | |
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15(15) New banking arrangements

As Cllr Pelham was absent from the meeting it was resolved to postpone the completion of the forms until the June meeting. As Cllr Pelham and Cllr Williams are the only remaining councillor signatories it was **resolved** that they would accompany the clerk to close the savings accounts.

16(16) Signage to woodland

Cllr Booth brought the latest update of the art work for the signage to the meeting. It was agreed that she would provide the clerk with an electronic copy of the final draft so this could be printed on A3 paper for the June meeting.

17(17) Public Rights of Way local delivery scheme

Resolved: that the council would participate in the scheme in 2019/20.

18(18) Double yellow lines

Cllr Haydock agreed to speak with County Cllr John Shedwick regarding the possible installation of double yellow lines from the shop corner at Smithy Lane to the junction with Lynwood Drive.

19(19) Relocation of Christmas tree

Councillors discussed the suggestion from a member of the public to relocate the Christmas tree from the church to the top of Smithy Lane and why it had been moved from that position – no power supply, wind often blew the tree over, dangerous for lights switch on.

Resolved: that the Christmas tree would remain at the church.

20(20) Cart display on A588

Councillors were informed by the clerk that the cart had collapsed since the agenda item was placed. Cllr Haydock said that he would make enquiries re removal of the cart and it was **resolved** that if this wasn't possible the clerk should arrange for a mini skip to remove the rotten wood.

ITEMS FOR INFORMATION ONLY

21(21) Reports from outside bodies

No reports presented

22(22) Clerk's report

Litter bin at bowling green car park

The litter bin fitted last year continues to be filled regularly and needs emptying every two to three days. The lengthsman has reported that within the last few weeks someone is emptying the bin and taking the litter away, it is not known who is doing this.

Damage to gate at bowling green car park

The plantsman has reported that when he removed the damaged gate post it was braced in two places indicating that it had been repaired in the past and that water ingress to the repair had caused the gate post to rot and fail completely. The post and adjoining missing fence have now been replaced.

Motorsport donation

Legend Fires North West Stages Rally donation of £500 for the council to distribute to charities of its choosing has been paid into the council's bank account.

Flower beds and planters

The new plantsman is systematically working around the beds to prepare them for the summer planting in the next few weeks.

23(23) Items for next agenda

Councillors were asked to raise matters to be included on the agenda for the next meeting of the parish council, either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**31 May at the latest**). A summary of the reason for raising the matter should be provided. Items suggested at the meeting: replacement for cart feature; possible recipients of grant donations; artwork for woodland signs

24(24) Date and time of next meeting

The next meeting of the parish council will be on **Tuesday 11 June 2018** at 7.00pm.

There being no other business, the chairman closed the meeting at 8.40pm.